

ANNUAL CATHOLIC SCOUT RETREAT XXIX – 2021

Saturday, October 2, 2021

Optional Camping Available: Friday and Saturday Night

Leader's Guide

Patron Saint: St. Raphael

Theme: Healing

Location: Veteran's Memorial Community Regional Park
13000 Sayre St, Sylmar, CA 91342

(Coordinates to Registration Station: 34.327522, -118.414294)



CATHOLIC COMMITTEE ON SCOUTING ARCHDIOCESE OF LOS ANGELES

www.CCSALA.org

Note this Leader's Guide is subject to change as official health regulations are updated.

At this time (as of 9/3/2021), we are asking that all volunteers and attendees self-assess that they are free of COVID-19 and any possible symptoms before arriving. Health Assessments and temperatures will be taken at registration.

All youth AND adults in attendance, even those that are vaccinated, will be asked to wear a mask during retreat activities since social distancing of 3ft or more cannot be guaranteed during station activities and Mass.

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COVID-19 Frequently Asked Questions (FAQ) – Procedures and Precautions for Catholic Scout Retreat

“We know that God is with us but at the same time we have to be careful and make sure that we protect each other in this challenging time.” - Archbishop José Gomez (May 23, 2020)

Please Note: The changing dynamics regarding the COVID-19 pandemic may alter our overall retreat outcome including timeline, processes, and participation. We appreciate your understanding. Please visit CCSALA.org for updates.

Unless otherwise stated, all activities *shall only* take place in accordance with guidelines outlined by the State of California, the local health department, and other local officials, as well as under the direction of all local BSA councils and their health supervisors and the Archdiocese of Los Angeles.

FAQ excerpts from LA County as of 5/1/2020 <http://www.publichealth.lacounty.gov/media/Coronavirus/docs/about/FAQ.pdf>

Q: What are the symptoms of COVID-19? Reported illnesses have ranged from people with mild symptoms to people becoming severely ill, requiring admission to the hospital, and dying. Symptoms of COVID-19 may include some combination of the following: fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell. This list of symptoms is not all inclusive.

Q: How are coronaviruses spread? Like other respiratory illnesses, human coronaviruses most commonly spread to others from an infected person who has symptoms through: Droplets produced through coughing and sneezing; Close personal contact, such as caring for an infected person; Touching an object or surface with the virus on it, then touching your mouth, nose, or eyes before washing your hands.

FAQ excerpts from BSA as of 5/14/2020 from <https://www.scouting.org/coronavirus/covid-19-faq/>

Q: If meeting locations are open, can units meet or do other in-person activities? Each unit *must* meet and abide by their *individual* Council restrictions even if the unit is traveling out of council or out of state.

Q: What is BSA’s policy on social distancing in a tenting environment when camping? There is no formal national policy on social distancing in tents, just as there is no prohibition on tenting alone if logistics can accommodate that request. As always, all BSA youth protection policies must be followed. [However, CCSALA encourages you to not share tents unless you are family members. Please use personal tents or “cowboy camp”].

Q: What if... my healthcare provider is not taking well care exams now? Information from the Centers for Disease Control and Prevention (CDC) states that older adults and people of any age who *have serious underlying medical conditions are at higher risk for severe illness from COVID-19*. If you are in this group, please ensure you have approval from your health care provider prior to attending camp [or camping]. We also encourage anyone whose medical condition or history has changed significantly since their last physical exam to get approval from their health care provider prior to attending camp [or camping].

FAQ specific to this Catholic Scout Retreat XXIX as of 7/1/2021

Q: What happens if a participant has COVID-19 symptoms during the in-person activities? Those with symptoms cannot attend in-person gatherings or outings (please note that asymptomatic people may still be contagious). Adhering to this principle *may* result in last minute non-refundable cancelations for a Scout or Adult because it is not right to knowingly endanger others. Moreover, a Scout becoming symptomatic after arriving at the retreat may also result in a call to parents to help transport the Scout home.

Q: What are some precautions that will take place to help maintain a safe environment?

- **All youth AND adults in attendance, even those that are vaccinated, will be asked to wear a mask when social distancing of 3ft cannot be maintained.**
- All activities and gatherings, including mass, shall maintain a social distancing of 3ft.
- All attendees will be assigned a cohort. An effort will be made to ensure that scouts stay in their assigned cohort to minimize unnecessary contact between attendees.
- Contactless temperature shall be taken at registration, each morning, and throughout the event as needed.
- Disposable nitrile gloves will also be available when necessary.
- No hand shaking or hugging including during mass.
- Minimize sharing items that require contact such as paperwork, pens, costumes, meal utensils, and cell phones.
- Hand sanitizers will be at convenient/regular locations throughout the venue.

Failure to comply w/ listed precautions may result in last minute non-refundable cancelations and be sent home.

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Please read this Leader's Guide carefully, as it contains NEW important program information.

OVERVIEW OF THE PROGRAM

Our Scout Retreat is held at Veterans Memorial Park in Sylmar. It is a Community/County Park at the base of the foothills. If a unit plans to camp (optional) either Friday or Saturday night, each unit needs to bring their own camping gear, cooking gear, and food. The camping area is a grassy area with some trees. We will have portable restrooms available including an ADA-compliant one. As this park is open to the public, we ask that our retreat attendees do NOT stay in their camp area during the day-time retreat.

As a Scouting event, each unit (Troop, Crew, Pack, or family) is expected to adhere to Boy Scout guidelines. Every youth in grades K-5 must be accompanied by an adult. Each unit is expected to complete registration for the retreat and complete the permission forms in this packet.

Below is the tentative Retreat Program schedule. (subject to change depending on availability, attendance, and weather). Attendees will be offered a morning & afternoon snack. Ample water stations will be available (bring a fillable water bottle).

Friday, October 4th

5:00 pm-8:00 pm	<ul style="list-style-type: none"> Optional arrival and set-up day Registration Check-In (Lunch bracelets distributed) Including Participant Health Assessment 	Registration
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Saturday, October 5th

7:00 am-8:15 am	Registration Check-In, Lunch bracelets distributed, Including Participant Health Assessment	Registration
7:30 am-8:00 am	Retreat Staff Meeting <ul style="list-style-type: none"> For all Retreat Station Facilitators, Retreat Staff, and Troop Guides 	Headquarters
8:30 am	Flag Ceremony and Announcements <ul style="list-style-type: none"> All attendees gathering No one in the campsite areas during the program time. All attendees divided into rotation groups 	Gathering Area
	Morning Program	
	Only Included Meal: Lunch (must show bracelets)	
	Evening Program	
4:00 pm	Outdoor Mass and Benediction	Gathering Area
After Mass and Benediction ~5:30pm	Closing Announcements <ul style="list-style-type: none"> End of Program - ALL Units Must Check-Out (even if camping/staying until Sunday) Unit Leader turns-in paperwork to receive patches 	Headquarters

Sunday, October 6th

7:00 am-10:00 am	<ul style="list-style-type: none"> Clean up and exit No organized activities on Sunday All groups must leave by 10:00 am. 	
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REGISTRATION, PERMISSION SLIP, TROOP TRIP APPLICATIONS

Upon arrival, present the following at Registration if Unit had not submitted early:

1. Unit Registration Forms(s) showing names and scouting status (school grade, registered scouter or non-scout) of ALL members of your Unit(s): all youth and all adults. If registering as a family, please list Parent as Unit Leader.
2. Medical Release/Health History forms available for inspection. Please use the newest version of forms.
3. Parent's Permission Slip Form - Required for Youth (two signed forms per youth under 18 years of age)
 - a. Signed by the minor's parent or guardian
 - b. One copy (half-sheet) of the permission slip goes to the registrar and will be kept at Headquarters
 - c. One copy (half-sheet) of the permission slip is kept in the unit leader's possession at ALL times while in route to, present at, and returning from the Retreat.
4. Appropriate total payment to register everyone attending (reference Unit Registration Form for deadlines and costs). Please make checks payable to CCSALA and write Unit number and contact phone number on all checks.

This is not a BSA or Council-sponsored event. Insurance coverage (travel, accident, etc.) as in any non-Council or non-District sponsored event, is that carried by the Scout family, Unit, and Local Council.

PROGRAM NOTES

Uniforms: All Scouts and Scouters are requested to be in Field Uniforms (Class A) since the Retreat, Mass, Benediction, and assemblies are scattered throughout the day and the park location is open to the public. Jackets are optional according to the weather.

No one, including adults, are to be in the campsite areas during the program time. Everyone is expected to participate in the full day of program activities, incl Mass and Benediction. This is not a preparation for Camporee or other activities.

Adult Ratios: All Scout units have a minimum of two (2) deep adult leaders present on-site and at scheduled functions throughout the Retreat. Grades K-5 must have on-site one adult per youth per national guidelines (BSA).

- Grades K-1: An adult MUST accompany each youth (all day) in grades K-1.
- Grades 2-3: It is strongly recommended that an adult accompany each youth in grades 2-3.
- Grades 4-5: It is optional for adults to accompany youth in grades 4-5.

Retreat Patrols: As a result of COVID-19, groups will primarily be comprised of your unit. Larger groups may be separated into multiple groups. Scouts in smaller units or attending without a unit will be assigned a patrol. Youth are expected to stay with their Patrols for the entire Retreat Program day.

- Grades K-5: All grades K-5 must rotate with at least 2 Adults (or Retreat Troop Guides) from their designated area.
- Grades 6-12: Usually would be formed into age groups and led by a Retreat Troop Guide.

As a result of COVID-19, Adults attending the retreat with their unit will become the Troop Guide for their patrol(s). This means they will be responsible for guiding/rotation their group from station to station. If you register separately, we'll assign one to you. A separate adult program discussion group may be available if enough Troop Guides are assigned to all patrols.

Early Release: If a parent needs to pick up a Scout during the program, they are to report to the Headquarters. The Unit Leader will be located and the Unit Leader along with Retreat Staff will locate the Scout. They will bring the Scout back to the Headquarters for release to the parent.

Rosary and Saint Patches: All small groups (Patrols), including any Adult groups, will cover the information necessary to earn the Rosary patch and/or the Saint Patch. Participants who successfully complete the requirements will be given a signed note that they have completed the requirements. The Unit Leader should collect these (signed notes) along with the money for the patches and submit one order form for the unit at the time of checkout. **Patches will only be sold on a Unit level with the order form and the signed notes indicating the requirements were completed.**

ADDITIONAL ITEMS AVAILABLE: The following patches may be available for purchase:

Duty to God National Catholic Committee on Scouting _____	\$1.00
NCCS Rosary Patch _____	\$5.00
Additional 2021 Retreat XXIX Patches _____	\$3.00
Vintage Retreat Patches _____	\$2.00
Saint Patch _____	\$3.00

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CAMPING

All vehicles enter Veteran's Memorial Park from Sayre St. and proceed to registration. Then proceed to the drop off passengers and equipment zone (NO PARKING) and return quickly to the parking area if you will be staying overnight. You will be directed to the camping areas. Boy Troops, Girl Troops, and Cub Packs will use different camping areas. Families registering individually, not part of a unit, will be determined on an individual basis based on Scout demographics such as age and gender.

There is absolutely no driving on the concrete walkways or grass, even to unload! No cars (other than Retreat Staff) are permitted on the road beyond the kybos at any time. Please cooperate with Retreat Staff as they direct you to the location to camp, unload, and park. Please move your vehicle to the parking lot BEFORE setting up your campsite.

At the end of the Retreat, all vehicles may again load at the "Drop Off Zone Only (No Parking)" noted on the map. Have all your equipment ready to load before driving up.

Take Garbage Home: Each unit camping overnight will be responsible for policing its own area as well as helping to clean the entire Retreat area and exiting the park by 10:00 am Sunday. You MUST provide your own garbage bags to collect whatever garbage and rubbish you generate and take it home with you. We are NOT allowed to use the park's trash containers. If they are used, we (you) may be charged.

No Fires, Propane Only: No fires whatsoever will be allowed during the Scout Retreat. This includes barbecues, hibachis, candles, etc. No charcoal or wood fires will be allowed. Cooking must be done with propane stove only! Please plan your meals accordingly.

Camping: This retreat will be held on a "camporee" style. Each unit camping overnight will provide their own food, tents, cooking equipment, utensils, garbage bags (and removal of garbage), and water containers.

Camp Water: Water is available at a limited number of outlets. Do not wash dishes or attend to personal hygiene at the faucets. Take the water back to your campsite. Bring a clean one-gallon plastic jug for each six (6) people in your Pack, Troop, or Crew.

MISCELLANEOUS

All youth (under 18) must use the kybos (portable toilets) only: This is to ensure compliance with BSA Youth Protection policies regarding bathrooms. An ADA-compliant portable toilet will be available.

No Smoking, Alcohol, or Drugs: Because of the fire danger, there will be no smoking allowed. No alcoholic beverages or non-prescribed controlled drugs will be permitted.

Electronics: No electronics allowed including radios or portable televisions. No unauthorized musical instruments. Cell phones should only be used in case of emergency. Droids or other flying equipment are also prohibited by Park regulations.

Drinking Water: On Saturday, there will be containers of drinking water throughout the program area; **each person should bring a fillable water bottle and drink plenty of water.**

Camp Chairs: Portable chairs are recommended especially for adults rotating throughout the Program and for Mass.

Playground: The Veterans Memorial Park playground equipment and play area is prohibited from use during the scheduled Retreat activities.

"Lost and Found": Location is at Headquarters.

Injuries/First Aid: Location is at Headquarters. Report all injuries to the First Aid area whether or not the injury is treated by the Unit's first aid. In the unlikely event that one or more attendees begin to experience COVID-like issues, please report the symptoms to the First Aid area for next steps and tracking.

Special Needs: If you or your child(ren) need reasonable accommodation at this Retreat, please contact one of the Retreat Chairs as soon as possible or at a minimum 2 weeks before the Retreat. This includes but is not limited to gluten free hosts.

Please check the CCSALA website (www.ccsala.org) prior to leaving for the Retreat for any last-minute changes caused by weather or other conditions.

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Gabriels L1 – Grades K-5

Michaels L2 – Grades 6-12

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CATHOLIC COMMITTEE ON SCOUTING ARCHDIOCESE OF LOS ANGELES

Parent's Permission Slip Form

Required for All Youth (Two Signed Forms Per Youth)
To be submitted to Unit Leader and Retreat Registration

I request that my child _____ Grade _____
be permitted to attend the Catholic Committee on Scouting Archdiocese of Los Angeles (CCSALA) Retreat. My child is in good physical condition. Should any illness or accident occur to my child on the trip, I will not hold the Boy Scouts of America, CCSALA, Archdiocese of Los Angeles, its officers, leaders, agents, or members, and all municipal agencies whose property and/or personnel are used liable for medical or other expenses incurred in the care of my child.

I understand that photographs and videos taken at this event may be published on the CCSALA website (www.ccsala.org) and used in future promotional event materials, and hereby grant permission for this use of any photo that may include the image of my child.

I give permission for my child to participate in an obstacle course.

My child may receive medical attention by a licensed physician. My child may be admitted to a hospital in case of emergency (Parents will be contacted immediately, if possible).

Medications my child is currently taking _____

Doctor's Name _____ Doctor's Phone # _____

Doctor's Address _____

Parent's Phone _____ Emergency Phone _____

Parent/Guardian Signature _____ Date _____

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Unit Registration Form

Page _____ of _____ (If registering as a family, please list Parent as Unit Leader)

Pack
 Troop _____ Council _____ Year **2021**
 Crew _____ Unit Number _____ Spell out please
 Select one

PARTICIPANT'S NAME	Youth School Grade	Youth Scout (Y/N)	Adult Registered Scouter (Y/N)
1			
2			
3			
4			
5			
6			
7			
8			

Total number of early-registered participants (adults and children – Everyone attending must be registered including Volunteers) Paid & Pre-Registered - Received no later than 09/18/2021	# _____	X \$25.00	= \$ _____
Total number of after-deadline registered participants	# _____	X \$35.00	= \$ _____
Total number of children under 4 years old	# _____	No Cost	= \$0.00
Total	# _____		= \$ _____

Email this completed form(s) to: Lori.Sorensen@CCSALA.org

Retreat Volunteer Training Sessions are:
 7/17@9-10am via Zoom, 8/14@9-10am via Zoom, and
 9/11@9:30am-12:30pm on-site includes walk-through.
 Zoom Meeting ID: 823 9021 8630, Passcode: 20211002

Instructions for payment will be provided after receipt of this registration form: email Lori.Sorensen@CCSALA.org

NOTE: If more than one page is needed, please sign all pages. **Please email form(s) to Lori.Sorensen@CCSALA.org**

I certify that I have in my immediate possession a "Parent's Permission Slip" and Medical Release/Health History Form for each minor named above. I and all adults named above hereby release The Catholic Committee on Scouting, the Archdiocese of Los Angeles, its officers, leaders, agents or members, Boy Scouts of America, and all municipal agencies whose property and / or personnel are used from responsibility for any injuries or damages we may suffer as a result of our participation in or transportation to/from the Retreat.

Unit Leader _____ Position _____ Date _____
Print First and Last Name

Address _____ City _____ State _____ Zip _____

Phone Number _____ Unit Leader Signature _____
[Revision: Sep 3, 2021]

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Catholic Committee On Scouting
Archdiocese of Los Angeles