

Planning Guide

1. Parents notified of outing route?
2. Committee approval of outing route?
3. Adequate transportation to and from outing area?
4. All drivers meet minimum age limits as shown on BSA tour permit?
5. All cars have minimum California Insurance - \$300,000, \$100,000 coverage?
6. Adequate menu for outing providing balanced diet for everyone?
7. All participants shall meet the units/group personal equipment list requirements.
8. All participants shall meet all requirements for the Award, for the outing.
9. Tour permits requested and received?
10. U.S. Forestry fire permits obtained if required - in all National Forests plus?
11. Outing Leader knows where closest Ranger Station is _____
(a) Phone is _____
(b) Hospital or emergency center is _____
12. Outing Leader knows who to contact for help
(a) Sheriffs Dept.
(b) Highway Patrol
(c) Mountain Rescue
(d) Other: _____.
13. Itinerary written out so one can be given to:
(a) Someone at unit level at home
(b) Ranger
(c) Filed with award application if required
14. All special permits requested for and obtained prior to taking the hike. (i.e., Wilderness, National Park, National Monument, etc.).
15. Adequate group First Aid Kit for outing.
16. Have plans for earning advancement requirements been included in the outing plan.
17. Type of outing: rain; snow; sunny desert; mountain; beach; water; etc. are you prepared for these? .
18. Adequate Group equipment for this outing?
19. Are we within the maximum group size for the area the outing is in?
20. Do we have two 21 year or older adults minimum for the group - (recommended one adult for each 10 youths - minimum 2 adults per group)? Group size meets National BSA Standards?
21. Youth co-ed program exists in Venturers only.
22. Roster with name, address, phone number of each youth and adult going on trips

and with whom to notify in case of emergency.

23. Does each youth and adult participant have an Emergency Medical Release form signed by his parents or guardian - one on his person and one in his personal First Aid Kit in his pack?
24. Does unit have Emergency Medical Release forms for each youth and adult participant in the unit/group first aid kit?
25. Outing Leader or some other adult on trip has a current First Aid Card.
26. Outing Leader or other adult on trip has completed a BSA approved Basic Backpack Awareness Course.
27. No one on hike is carrying or has firearms or alcoholic beverages in his or her possession unless specifically required for their profession or required for medical reason.
28. All pets left at home except Seeing Eye and hearing impairment dogs.
29. All participants are familiar and checked out on the usage of the unit/group backpacking stove. - Whatever the type may be?
30. All participants of the hiking group are current registered members of the BSA or GSA programs.
31. All participants of the outing group have individual identification on them.
32. All adult participants of the outing group are familiar with the Council Emergency Notification Form.
33. recommended all participants of the outing group have had a medical exam - maximum 4 months prior to the long-term hike.
34. Have your outing Pre-outing sign-off with your local HAT Team Sign-off person
35. Check with the agency whose area you are going into for the condition of the trail, etc.

AIDS TO PLANNING

There are many publications, both Scout and non-scout to help you plan a wilderness expedition. Many are available at your Council Trading Post, from other Councils, from bookstores and by mail. Try your local library, sporting goods store or the Internet.

The Resource section of this book will provide you a large selection of ideas and places to check.

**Be sure to check the High Adventure Teams web
Site for up to date information.**

www.vhcbsa.org